



**APPLICATION TO LET (TENANT MASTER GROUP SCHEME)  
PRIVATE & CONFIDENTIAL**

**COMPLETION OF THIS FORM WILL NOT BE ACCEPTED AS A LESSEE AS FINAL ACCEPTANCE IS THAT OF THE LESSOR**

<b>Accommodation Applied For</b>			
Unit Number _____	Building _____		
Garage no: _____ U/C Bay Ni: _____	Open Bay No _____		
Lessor _____	Occupation Date _____		
Period of Lease (6 or 12 Months) _____			

**1. First Applicant** Full Names (Dr/Mr/Ms/Mrs/Miss) \_\_\_\_\_

Present Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_ Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

Delete which is not applicable: **OWNER/LESSEE** of above property Years Occupied: \_\_\_\_\_

**Present Lessor / Agent:** \_\_\_\_\_

Tel No: \_\_\_\_\_ Cell No: \_\_\_\_\_ Rent Paid: \_\_\_\_\_

**Previous Lessor / Agent:** \_\_\_\_\_

Tel No: \_\_\_\_\_ Cell No: \_\_\_\_\_ Rent Paid: \_\_\_\_\_

**Next of Kin:** Name \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

**Marital Status (Mark with an 'X')**

Married I.C.P.  Married A.N.C.  Single  Other

Identity No: \_\_\_\_\_

S.A. Citizen YES/NO (If no, quote Resident Permit No) \_\_\_\_\_

**2. Second Applicant** Full Names (Dr/Mr/Ms/Mrs/Miss) \_\_\_\_\_

Present Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_ Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

Delete which is not applicable: **OWNER/LESSEE** of above property Years Occupied: \_\_\_\_\_

**Present Lessor / Agent:** \_\_\_\_\_

Tel No: \_\_\_\_\_ Cell No: \_\_\_\_\_ Rent Paid: \_\_\_\_\_

**Previous Lessor / Agent:** \_\_\_\_\_

Tel No: \_\_\_\_\_ Cell No: \_\_\_\_\_ Rent Paid: \_\_\_\_\_

**Next of Kin:** Name \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

**Marital Status (Mark with an 'X')**

Married I.C.P.  Married A.N.C.  Single  Other

Identity No: \_\_\_\_\_

S.A. Citizen YES/NO (If no, quote Resident Permit No) \_\_\_\_\_

**3.No of Persons to Occupy Unit :** \_\_\_\_\_

<b>Adult Male</b>	<b>No:</b>	<input type="text"/>	<b>Name/s</b>	<input type="text"/>	<b>Age/s</b>	<input type="text"/>
<b>Adult Female</b>	<b>No:</b>	<input type="text"/>	<b>Name/s</b>	<input type="text"/>	<b>Age/s</b>	<input type="text"/>
		<input type="text"/>		<input type="text"/>		<input type="text"/>

Child Male No:  Name/s  Age/s   
 Child Female No:  Name/s  Age/s

4.Details of Employment		
Applicant/s	First Application	Second Applicant
Employer's Name	<input type="text"/>	<input type="text"/>
Employer's Address	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Monthly Income	<input type="text"/>	<input type="text"/>
Paye/Tax No	<input type="text"/>	<input type="text"/>
Period Employed	<input type="text"/>	<input type="text"/>
Tel No / Ext No	<input type="text"/>	<input type="text"/>
Fax No	<input type="text"/>	<input type="text"/>
Contact Name	<input type="text"/>	<input type="text"/>

**5.References:**  
 Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Contact No's: \_\_\_\_\_

**6. Car Registration No:** \_\_\_\_\_ **Bank Lease Details:** \_\_\_\_\_ **Make & Model:** \_\_\_\_\_

**7. Bank Details**      
 Bank Branch Name Branch Code Account No

**8. Rental Statement delivery options (Mark your choice with an 'X')**  
 View on Internet  By e-mail  By Post

**9.** I/We hereby confirm that I/We have personally inspected the interior of the premises applied for. I/We declare that the above information is correct. All maintenance and repairs are subject to the Lessor's final approval. If the application is successful, I/We agree to sign Benoni Board' standard lease agreement within 3 days of being requested to do so and I/we shall bound by all items and conditions thereof. No agreement of lease shall be deemed to exist between the Lessor and myself until the lease has been signed by, or on behalf of, the Lessor.

**10.** I/We hereby authorise the Landlord or Agent to:-  
 a) Contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of my behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;  
 b) Furnish information concerning my behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my dealings with the Lessor.

Signature/s: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY	
1. Employment Confirmed	<input type="text"/>
2. Previous Lessor checked	<input type="text"/>
3. Credit Check	<input type="text"/>
4. Recent Payslip & I.D. submitted	<input type="text"/>
5. Application Accepted / Rejected	<input type="text"/>

**For Office Use**   **Group Scheme No**